



PUBLIC WAY ACCESS PERMIT APPLICATION

Name of Applicant (Or Contractor): _____

Mailing Address: _____ Telephone #: _____

Name of Owner: _____ Telephone #: _____

1. Location of Proposed Access: (Attach Map & Indicate Location)

Name of Public Way to Be Accessed: _____ Nearest Street # _____

Tax Assessor's Map # _____ and Parcel # _____ Nearest Pole # _____

Maps can be accessed online at:
http://franklinma.virtualtownhall.net/Pages/FranklinMA_DPW/GIS_Index

2. Check All That Apply: New Existing Residential Non-Residential

Proposed Work is a Driveway: _____ _____ _____ _____

Proposed Work is a Roadway: _____ _____ _____ _____

Proposed Work is on a Scenic Road ___ Yes ___ No

- This work is subject to site plan review by Planning Board.
- This would provide a new access to a public way (not including a State highway).
- This would be a physical modification only to an existing access to a public way.¹
- A substantial traffic increase or impact, as defined below, would be generated by a building or facility to be accessed by the proposed public way access.²
- If so, required Traffic Impact Assessment Report is attached.
- This is an Application For Variance From Public Way Access Permit Standards.³

1. "Modification" shall mean any alteration of the physical or traffic operational features of the access.

2. "Substantial increase or impact on traffic" shall mean that generated by a facility which meets or exceeds any of the following thresholds:

- Residential, including hotels, motels, lodging houses and dormitories: any increase to the existing certificate of occupancy of more than 25 persons;
- Nonresidential: 250 trips per day as defined in the ITE Trip Generation Manual, 4th Ed.;
- Nonresidential: 25 new parking spaces;
- Nonresidential: 5,000 new square feet.

3. Application for Variance by either:

- A private applicant or a governmental entity, where there are no reasonable available alternatives which would allow access in compliance with Public Way Access Permit standards. Applicant must commit to provide measures to mitigate impacts to traffic and operational safety, which the Town Council determines are necessary; or
- A governmental entity, where the variance is necessary to accommodate an overriding municipal, regional, or state public interest, including the avoidance or minimization of environmental impacts.

3. Describe proposed access and the work to be done to connect into the public way (Attach Description to this Application):

4. For the area of disturbance in the right-of-way, indicate the following:

Length:	_____	Width:	_____
Depth:	_____	Grade:	_____

Estimated Cost: \$ _____

Describe Type of Plans and Identify Preparer of Plans: _____

5. Was a filing with the Massachusetts Environmental Policy Act (MEPA) required?

Not Required Required Application & Certificate Attached

6. Please Describe How the Proposed Work Would Address Each of the Following Statements (Attach Responses to this Application):

- (a) Applicant proposes to provide roadway improvements to facilitate safe and efficient roadway operations.
- (b) Applicant proposes to place limitations on turning movements.
- (c) Applicant proposes to place restrictions on the number of access points to serve the benefited parcels.
- (d) The construction and use of the proposed access would create a condition that is safe and does not endanger the public safety and welfare.
- (e) Applicant proposes to avoid or minimize environmental damage during the construction period and throughout the term of the permit.

7. If This Is an Application for a Variance from Public Way Access Permit Standards, Please Describe the Basis for Granting Such a Variance (Attach Response to this Application).

Received Permit Fee of \$ _____

Signature of Applicant/Authorized Agent

NOTE: 1. Performance Bond in an amount not to exceed the estimated cost of the work is required.
2. Ten percent (10%) of performance bond is due prior to issuance of permit.

For Administrative Use Only	
_____	Date on which application determined to be complete
_____	Date sent to Department of Public Works for review and comment
_____	Date sent to the Planning Board for review and comment
_____	Date, if required, of receiving traffic impact technical consultant fee
_____	Date recommendations received from Department of Public Works
_____	Date of close of Planning Board site plan public hearing
_____	Date findings and recommendations received from Planning Board
_____	Date of required Public Hearing if proposed for denial
_____	Date of required Public Hearing if proposed with conditions
_____	Date of Public Hearing Abutter Mailing
_____	Dates of Public Hearing Legal Advertisements (2)
_____	Date permit decision filed with Town Clerk.
_____	Date Performance Bond Received Amount: \$ _____
Comments:	

